

Young Person's Guarantee Grants Application Form Guidance

Grant funding to support Stage 2 programmes for
school leavers across the City of Edinburgh.

What are the Young Person's Guarantee Grants?

Young Person's Guarantee Grants are available for organisations to deliver Stage 2 programmes to support local school leavers from this academic year. Working with school leavers, the Young Person's Guarantee Grants will ensure that young people are supported through new and engaging programmes that will support them to progress into the wider [Joined Up for Young People's network](#) at completion.

The Young Person's Guarantee Grants are operating on a localised level in response to The Scottish Government's Young Person's Guarantee – an ambitious commitment that guarantees all young people (16-24) the opportunity to access training, education, volunteering or employment over the next 2 years. These grants will be scored, and contract managed by The Young Person's Guarantee team within Capital City Partnership. Given the immediate need to support school leavers across The City of Edinburgh due to the impact of COVID19 on the normal transition process, the Young Person's Guarantee Grants are set up to enhance support specifically for this year's summer leavers.

The projects funded should support all school leavers but with a particular focus on those from the following groups;

- Care experienced young people
- Young people with a disability or long-term health condition
- Young people from Black Asian and Minority Ethnic backgrounds

Over July-Sept 2021, the Young Person's Guarantee Grants will fund the delivery of innovative Stage 2, skills-based projects that have clear alignment & progression into the Joined Up for Young People's Strategic Skills Pipeline. Focusing on engaging hard to reach school leavers, organisations should look to support them to actively engage in a programme during the summer months to identify their strengths to increase their confidence & employability skills whilst thinking about their future goals and aspirations.

There is a total amount of £10,000 available. Organisations can apply for between £500 - £1500 **per** application. Organisations can submit a maximum of 2 applications to this fund – in this circumstance separate applications should be completed for two distinct project ideas.

Who can apply?

This fund is open to registered charities and/or registered companies. Please note that this funding is only open to not-for-profit organisations.

Organisations submitting an application should meet the criteria for eligible organisations as outlined above and be constituted and have their own bank account. If you are not a constituted organisation you should work with an organisation that is eligible to develop and submit your application.

Organisations should be based in and work in the City of Edinburgh. The projects funded should support school leaver (from this academic year) who want to progress into education, volunteering, employment, or training in the future.

How will applications be assessed?

The application will be assessed for eligibility and basic threshold criteria. Applications that do not meet the basic threshold in any scored question will not move forward. There are two scored questions within the application form (Q3 and Q4).

Assessment of eligibility to move forward to the next stage will be gauged against meeting the following thresholds:

- Eligible applicant organisation
- Project description / outline completed *
- Community need / involvement demonstrated*
- Value for money*

*scored question

Scored questions will be scored against:

- 0: does not meet basic threshold
- 1: meets
- 2: exceeds

Step by Step Application Guide

1. Name of applicant Group/Organisation

What is the name of your organisation? This is the name you are known by. If you are registered under a different name, please also state this name in this box.

2. Organisation's contact details

Please give us the contact details of the person who is making this application and who could answer additional questions on the project.

Organisational Governance: State the type of organisation you are, for example a registered charity and/or registered company. Please note that this funding is only open to not-for-profit organisations.

If successful, payments will be made directly to your bank account. This must be in the name of the group/organisation; therefore, your organisation must have a bank account.

OSCR Registration Number & Companies House Registration Number: Complete if relevant to your organisation. If you are not a constituted organisation, you will need to work with an organisation that is in order to submit this application. It is their details that we require on the application.

3. How would you use the Young Person's Guarantee fund?

Project Description/Outline (400 words max) Please tell us your idea and what school leavers would benefit from engaging in the project. Include detail of current needs and barriers school leavers face in the area you will deliver in and provide evidence of need where appropriate. Please include details on how your project will engage hard to reach school leavers and how it will be delivered in line with COVID19 restrictions.

Scored question 0/1/2

This section involves providing details on your project. This information will be used to determine eligibility, as well as to form the basis of the evaluation and monitoring of your project should you be successful. Important information to include might be:

- What your project involves
- Who will benefit from this project
- What people will get from the project
- Evidence of need within the community – where direct service user involvement in decisions re. spend have been carried out, please provide details of this.
- How it will be delivered
- When it will take place (duration and timescales)
- How you will measure impact on the people involved

4. Project Costs

Provide a breakdown of costs for the project:

Scored Question: 0 / 1 / 2

This is where your project will be assessed on value for money. This will be based on numbers you will deliver to, a description of what you're doing and how you'll be running the project – **please note that successful projects are required to spend the grant within six weeks of receipt.**

The minimum funding is £500.00 and the maximum funding available is £1500.00. Your project can be any cost between these amounts. There is a maximum of two bids per organisation.

Please provide us with estimated costs for the project, as well as any additional funding you may be able to allocate.

- Eligible costs include project costs, equipment and materials, IT equipment, digital inclusion, food provision. We will consider any other reasonable requests specific to needs identified.
- Please note funding cannot be used to fund existing staff members or one to one delivery.
- Value for money does not necessarily mean the lowest cost per head – it needs to be 'reasonable' in terms of the activity provided, numbers targeted, and experience/outcomes anticipated.

0= does not provide value for money

1= cost provide reasonable value for money

2= costs provide excellent value for money

5. Work with children and/or vulnerable adults

If your organisation undertakes work which involves working with children and/or vulnerable adults, please indicate if you have policies and procedures to minimise risk.

Please indicate if you have these policies in place. We may ask for evidence of these.

6. Monitoring and Evaluation

We ask that successfully funded projects comply with the monitoring and evaluation in place for Young Person's Guarantee Grants. As this funding comes from the Scottish Government's Young Person's Guarantee, successful applicants will be asked to use Caselink to report on starts, activity for each young person on their project. Organisations will also be asked to complete a short end of project report highlighting the impact of delivery and the progression routes for young people through the Joined Up for Young People's pipeline.

7.DECLARATION

Please ensure that this section is signed by an appropriate person.

Please return this form by email to ypg@capitalcitypartnership.org

You must be able to produce a signed hard copy if requested.

The deadline to apply this fund is the 19th of July 2021.