# Job Profile – Gate Person/Traffic Marshall (Construction)

# PF12-PR12-01-F002

**Job Title: Gate Person/Traffic Marshall**

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| **REPORTING TO:** | **Site Manager** |
| **NO. REPORTS** | **None** |
| **DIVISION** | **Building North** |
| **LOCATION** | **Bonnington Road, Edinburgh** |
| **CONTRACT TYPE** | **Fixed Term** |
| **SALARY** | **Depending on experience** |

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| **Job Summary** |
| As the GRAHAM business continues to grow, a new opportunity has become available for a Gate Person. The successful candidate will play an integral part in supporting the construction team. |

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| **Job Description** |
| Key Responsibilities:   * + Banking in traffic safely   + Moving materials   + Assisting with deliveries   + Storing building materials   + Keep site clean and tidy at all times   + General labouring duties from time to time   + Welcoming of Client and visitors to site * Work with minimal supervision * Be proactive and always looking ahead to anticipate the upcoming need of teammates * Carry out duties in a safe manner   + Health and Safety is paramount on all GRAHAM Sites * Have excellent timekeeping and be available for overtime as far as reasonably practical   + You will be required to work site hours. These hours will vary depending on operational requirements.   *This job description is intended to give the post holder an appreciation of the role envisaged for the Gate Person**and the range of duties to be undertaken.*  *It does not attempt to detail every activity. Specific tasks and objectives will be agreed with the post holder at regular intervals.* |
| **Personal Specification** |
| **Technical Competencies**  **Key Requirements**   * **Valid CSCS card is essential** * **Valid Traffic Marshall ticket is a must for this role** * **Previous experience working on a busy construction site** * **The ability to perform physical manual labour** |
| **Behavioural Competencies**  **Essential**  **Effective Communication skills**: Able to adapt communication to audience and create effective written documents and reports. Able to develop, maintain and manage relationships with a variety of stakeholders.  **Productivity:** Focuses time and resources on activities that will yield the greatest benefit; Gets work done within a given time frame; Sets realistic personal goals and work plans that are consistent with the business needs and strategies of the unit; Works effectively under pressure – balances multiple objectives has good attention to detail.  **Problem Solving**: Looks objectively at every side of an idea or situation to ensure that all outcomes are thoroughly assessed before deciding on an appropriate course of action.  **Initiative:** Able to work alone to get results in an effective way but is aware when assistance is required to adhere to deadlines.  **Team Player:** Always willing to be involved in other activities to achieve objectives. Works collaboratively and uses influence to gain resolution of issues. Demonstrates honesty, loyalty and commitment.  **Adaptability**: Able to manage change and remain flexible to individual situations. Changes the overall plan, goal or project to fit the situation. |

***Our commitment***

*GRAHAM aims to be an employer of choice for people from different backgrounds and to promote respect for the individual and equality of opportunity. We believe that everyone should be treated solely on the basis of personal merit and contribution throughout their GRAHAM career journey. The diversity of our people, their skills and abilities is the strength that helps us achieve our best.*

*Please apply by sending a comprehensive and targeted CV and covering letter with your relevant experiences to* [*suzanne.stevenson@graham.co.uk*](mailto:suzanne.stevenson@graham.co.uk)*.*

**Quote Reference No: Bonnington/GP/03 Closing Date 20/05/2022**